

held in the Community Hub, 445b Scalby Road,
on Wednesday 20th November 2024 at 9am.

PRESENT:

Councillors R Thompson (Chairman), D Bastiman, H Bore, G Kendall, R Kendall,
B Marley (left 10.10am), N Murphy, R Towse (left 10.29am), J Smith.

ALSO IN ATTENDANCE

PC566 Patrick, Cllr. Parsons (Chairman, Burniston Parish Council, left 9.23am). Approximately 14
members of public (left at various times). Mrs J Marley (Clerk to Council).

ABSENT: Cllrs. S Foote, R Holliday, J Shepherd, C Thistleton.

149/24 NON-ATTENDANCE OF COUNCILLORS

149/24.1 Apologies **received & noted** from Cllrs. S Foote, R Holliday, J Shepherd and C Thistleton.
149/24.2 **Resolved** the reasons for absence given by Cllrs. Foote (health), Holliday (personal
commitment), Shepherd (health) and Thistleton (work commitment) be **accepted**.

150/24 DECLARATIONS OF INTEREST: **Received** from Cllr. D Bastiman (other interest, agenda
items 10,11 and 12 as a member of NYC Planning Committee). Cllr. G Kendall (pecuniary,
agenda items 9.1 and 9.2 as related to payee); Cllr. R Kendall (pecuniary, agenda items 9.1
and 9.2 as related to payee).

151/24 MINUTES

151/24.1 Having been previously circulated, the minutes of the Extraordinary Meeting of Council held
on 16th October 2024 were **resolved** to be a correct record and **authorised** for signature by
Cllr. Thompson.

151/24.2 Having been previously circulated, minute RS21/24 was amended by substituting the word
"Information" for the word "Impact". The amended minutes of the Review and Staffing
Committee meeting held on 16th October 2024 and the original minutes of the Review and
Staffing Committee meeting held on 1st November 2024 were then **resolved** to be a correct
record and **authorised** for signature by Cllr. Thompson. A recorded vote was then
requested by Cllr. Towse:- for Cllrs. Bastiman, Bore, G Kendall, R Kendall, B Marley, J
Smith, R Thompson, against Cllrs. Murphy and Towse.

152/24 PUBLIC PARTICIPATION

By invitation, the Chairman of Burniston Parish Council addressed the meeting in respect of
the proposed fracking which would impact the parish and asked for a councillor to be a
member of Burniston PC's Working Group in order to both represent and report. Several
members of public also spoke to their concerns about the proposed fracking.

153/24 MATTERS RAISED IN PUBLIC FORUM:

Council **resolved** that Cllr. Bore be its representative on Burniston Parish Council's Fracking
Working Group and leaflet re. fracking be placed on noticeboard.

^z
PROCEDURAL NOTE:- Cllr. Parsons left the room at this point.

154/24 EXTERNAL REPORTS

154/24.1 **Police – resolved** the Scalby report for October incidents [emailed 31/10/24 to councillors] be
received and noted. PC Patrick gave details of matters in Newby and took note of
complaints about vehicles running red lights at both Coldyhill Lane/Scalby Road junction
and Green Lane/Scalby Road junction.

155/24 UPDATES ON VARIOUS MATTERS & COUNCILLOR'S REPORTS/ITEMS

155/24.1 Newby & Scalby Flower Friends Group [Minute 127/24.6 refers]. **Noted** the group now had a
bank account. **Resolved** payments to that account of 1] the balance of the locality grant
held (£141-19) and 2] the £500 financial aid granted 8th May 2024 [Minute 89/24.3 refers].
155/24.2 Gallows Close [Minute 140/24.2 refers]. Clerk reported nobody able to attend due to staff
commitments elsewhere. **Resolved** deferred to future meeting.
155/24.3 Vacancy in Newby Ward [Minute 141/24.1 refers] – **noted** the election was uncontested and
Reg Towse had been duly elected.
155/24.4 Allotments [Minute 141/24.3 refers] – **noted** the landlord was agreeable to people other than
inhabitants of Scalby having a tenancy on the allotments with priority to parishioners to be
given over applicants from outside the parish.

155/24.5

Resolved the following reports from Councillors of any highway & footpath matters requiring attention be **received** & referred to the relevant authority:- blocked gully Throxenby Lane/Scalby Road junction; vegetation needed cutting back on path from Gallows Close MUGA to cinder track; kerbstones missing opposite numbers 1-7 Scalby High Street. **Noted** the several problems at Newlands parade of shops reported at the October meeting had all been addressed.

156/24**CORRESPONDENCE**

156/24.1

Resolved an email from a parishioner *[redacted version circulated with agenda]* about resurgent problem of inconsiderate parking around Newby & Scalby Primary School and Clerk's response *[circulated with agenda]*. **Noted** update from Clerk that following intervention of a Parking Support Case Officer the situation had improved somewhat. Suggested the inconsiderate parking initiative was re-started and the school be contacted – Clerk to contact NYC in the first instance.

156/24.2

Consultation on remote meetings *(emailed to councillors 31/10/24)* – **resolved** the consultation be received and councillors to submit responses individually.

156/24.3

Resolved an email from NYUG *[circulated with agenda]* confirming the Model Agreement will be extended for a further year to cover 2025/26 and giving notice that the existing Model Agreement will then terminate and there would be no further payments under these arrangements be **received & noted**.

156/24.4

Resolved 1] a letter from a parishioner alleging an inaccuracy in respect of minute 137/24 of the meeting of 16/10/24 and 2] Clerk's reply explaining there was no inaccuracy as the item in question referred to a different member of public be **received & noted**.

156/24.5

Resolved White Rose Home Improvements be given permission to install minor safety adaptations at 445 Scalby Road and to grant consent for same *[Note there is no cost to Council for this work]*.

156/24.6

Correspondence received after 14/11/24 which the Chairman of the meeting deems it necessary to consider as a matter of urgency - none.

PROCEDURAL NOTE:- Cllr. Marley left the room at this point.

157/24**FINANCE, REGULATORY & GENERAL MATTERS**

157/24.1

Resolved the Schedule of Accounts payable for November 2024, Schedule 8 (£20,567.16) be **ratified** for payment. (Online authorisations were done by Cllrs. Smith and Thompson on 13/11/24).

157/24.2

Resolved the Schedule of Accounts payable for November 2024, Schedule 8a (£3,671.09) be **authorised** for payment. (Online authorisations to be done by Cllrs. Smith and Thompson).

157/24.3

Model Agreement 2025/26 – **resolved** to accept the offered £5,806-61 plus admin.

157/24.4

Resolved it be **noted** that the National Joint Council for Local Government Services had agreed a pay award for the 2024/25 financial year which averaged an increase of 62p/hour. **Resolved** this award (backdated to 1/4/24) be paid to staff employed by Council on 1/4/24 along with any resulting additional pension contributions.

157/24.5

2025/26 Budget – **resolved by a majority vote** that the draft budget *[circulated with agenda]* be **approved** without any changes.

157/24.6

Allotment deposit scheme – **resolved** to open a community savings account at the Skipton Building Society specifically to hold deposits paid for allotments. **Noted** advice of Clerk that Clerk/RFO must be first signatory in order to get statements/correspondence, but there should also be a second signatory. **Resolved** signatories for account to be Clerk/RFO and Cllr. J Smith both of whom should sign any withdrawal requests.

157/24.7

Noted the annual ROSPA safety inspection report had recommended various minor maintenance work be carried out (eg, routine replacement of shackles) and **resolved** the Clerk be authorised to proceed as appropriate.

158/24**PLANNING APPLICATIONS & APPEALS NOTIFIED**

Resolved comments on the following applications be submitted to the planning authority:-

1. ZF24/01212/HS Convert and extend garage to create annexe, 101 Burniston Road, Newby - **no objections**.
2. ZF24/01489/RG3 Erect prefabricated classroom and boundary fencing, Gallows Close Play Centre Endcliff Crescent Newby - **no objections**.

3. ZF24/01573/HS Erect single storey front side and rear extensions with new porch and vehicular access, 530 Scalby Road, Scalby - **no objections**.
4. ZF24/01607/HS Erect porch to front, 1 St. Mark's Close, Newby - **no objections**.
5. ZF24/01639/HS Erect single storey rear extension, convert garage to office/bedroom and replacement windows, 519A Scalby Road, Scalby - **no objections**.
6. ZF24/01646/HS Erect single storey rear extension, 7 Rockingham Drive, Newby - **no objections**.
7. ZF24/01658/HS Erect single storey extension on south elevation, 17 Newlands Park Crescent, Newby - **no objections**.

159/24**PLANNING DECISIONS – Resolved** the following be **noted**:-

1. ZF24/01292/HS Erect single storey extension to rear, 3 Throxenby Grove, Newby. **Granted with conditions**.

160/24**PLANNING MATTERS RECEIVED AFTER 14/11/24**

Resolved comments on the following application received [previously notified to councillors] be **agreed**:-

1. NYM/2024/0796 Non-material amendment to planning approval NYM/2015/0197/FL to allow installation of air source heat pump with trellis fencing, Ryefield, Hackness Road, Scalby – **no objections**.

161/24**REPORTS FROM OUTSIDE BODIES & EVENTS ATTENDED** – none to receive.**162/24****EXCLUSION OF PRESS AND PUBLIC**

At 10.29am it was **resolved** that in accordance with section 1 of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the next items of business on the grounds they related to personnel/staffing, financial or legal matters.

PROCEDURAL NOTE:- Cllr. Towse left the room at this point.

163/24**CONFIDENTIAL BUSINESS**

163/24.1

Resolved the verbal update provided by the Clerk on legal matters was **noted**.

There being no further business to be transacted, the Chairman declared the meeting closed at 10.32am.

Cllr. Richard Thompson, Chairman
Dated:



Scalby and Hackness group Parish Council Report
December 2024 meetings

*emailed to
ccls 21/2/24*

The crime figures for these reports are now taken from January to December each year, rather than from 1st April to 31st March.

Total crime figures for Scalby & Hackness from January to November every year for the previous three years and for 2024.

Scalby & Hackness group	2021	2022	2023	2024	Grand Total
Arson & Criminal Damage	13	13	12	11	49
Burglary	9	5	8	6	28
Drug Offences	4	1	2	5	12
Fraud	24	6	11	8	49
Misc Crimes Against Society	2	1	2	1	6
Possession Of Weapons	1	0	3	0	4
Public Order Offences	19	11	9	14	53
Robbery	0	0	2	1	3
Sexual Offences	3	5	9	4	21
Theft	13	12	5	10	40
Vehicle Offences	3	4	7	11	25
Violence Against The Person	62	48	58	57	225
Grand Total	153	106	128	128	515

Total crime figures for 2024 for the whole area covered by Filey NPT (Filey & Eastfield Police Stations) for the previous three years from January to November every year. See below map for area.

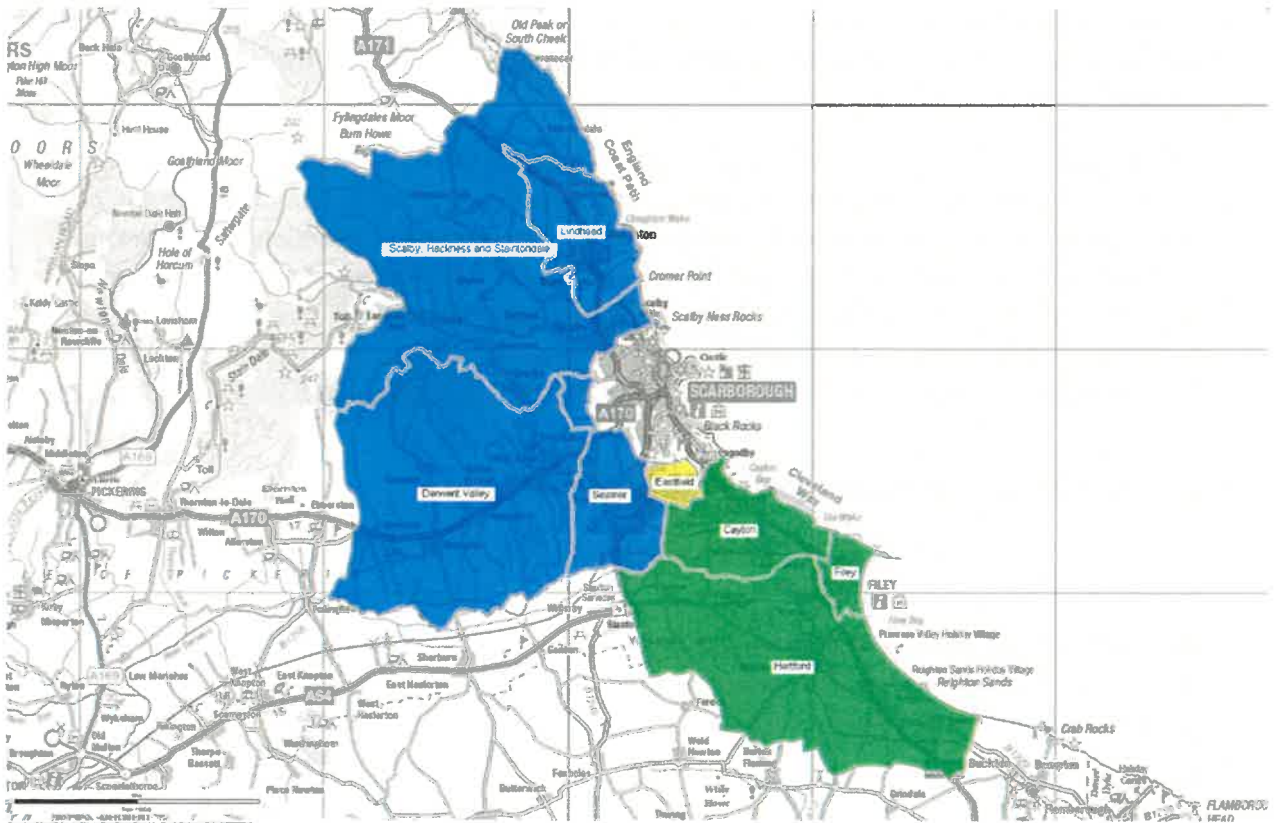
	2021	2022	2023	2024	Grand Total
Arson & Criminal Damage	243	288	235	220	986
Burglary	67	56	53	55	231
Drug Offences	74	44	46	59	223
Fraud	203	121	103	94	521
Misc Crimes Against Society	36	38	43	58	175
Possession Of Weapons	18	15	16	21	70
Public Order Offences	217	252	159	131	759
Robbery	3	3	6	3	15
Sexual Offences	88	103	116	115	422
Theft	215	207	222	215	859
Vehicle Offences	33	32	42	66	173
Violence Against The Person	898	1099	936	946	3879
Grand Total	2095	2258	1977	1983	8313

If you wish to look at further details relating to the crime figures, please visit

[Home](#) | [Police.uk \(www.police.uk\)](#) and search for your relevant area.

Which areas are covered from Filey and Eastfield Police Stations?

The areas in blue and yellow – covered from Eastfield Police station. Areas in green – covered from Filey Police Station.



There were 92 incidents reported in your area during November. Incidents of note are as follows: -

07/11/2024 00:22 – A vehicle was stopped by Officers on patrol on Scalby Road in Scalby. Enquiries reveal there was no insurance in place so the vehicle was seized and driver reported. The driver had a small quantity of cannabis so received a warning for this.

08/11/2024 21:17 – A vehicle failed to stop in Scarborough for Officers. It was eventually stopped in Cloughton where the driver was arrested for failing to provide a sample of breath. On the way to custody, he spat all over the inside of the police van cell. He was later charged with the same offence of failing to provide, along with a Public Order offence and criminal damage to a police cell after he allegedly defecated and urinated in one at Scarborough Police Station. He was remanded to court the next day and will appear at court in February 2025 for trial.

12/11/2024 15:10 – A single vehicle serious injury RTC occurred in Cloughton near to Hood Lane. Officers attended to provide medical assistance and investigate the circumstances.

15/11/2024 10:30 – Officers stopped a vehicle on the A171 north of Cloughton. A male wanted by Humberside Police was located in the vehicle. He was arrested and taken to Scarborough Police Station for collection by Humberside Officers.

20/11/2024 – Due to the morning snowfall, numerous RTCs and stranded vehicles were reported throughout the day.

27/11/2024 – 09:00 – Neighbourhood Officers from both Eastfield and Filey Police Stations, along with the Rural team took part in an intelligence led proactive operation relating to drugs. Three people were arrested in a vehicle which led to four separate properties being searched. Several hundred pounds in cash were located, along with paraphernalia linked to drug supply. In one property on Eastfield, approximately £15k of suspected Class A drugs were found. Various digital devices were seized and will be examined for evidence of drug supply. All three were later bailed for further investigation to take place.

28/11/2024 03:46 – Officers on patrol in Forge Valley spot a vehicle which was stolen from an address in Scarborough earlier in the evening. The vehicle attempted to ram the Police car, collided with a parked car and was driven off towards East Ayton before being abandoned. A short foot chase ensued and the suspect was apprehended on the Main Street near the Chemist. One male was arrested on suspicion of dangerous driving, going equipped for theft, possession of class B drugs and cultivating cannabis. The cultivating cannabis arrest was in relation to a previous incident in Scarborough. The suspect was bailed for further investigation to take place.

Property marking DNA kits for farms and rural locations.

[Farms across North Yorkshire and York are being protected by advanced forensic marking technology | North Yorkshire Police](#)

The rural team are now trained in the property marking DNA kits and will be visiting farms to assist with these. If you wish to have property marked, please contact Jamie.Manson@northyorkshire.police.uk

November 24 Speedwatch Summary

Local Police Volunteers have been back carrying out speed watch during October. Please see below table for their locations during the last month.

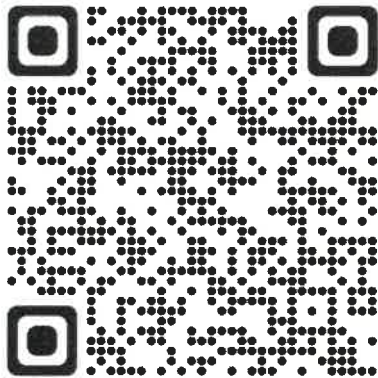
26/11/24	Malton Rd, Hunmanby	200 vehicles	11 offences
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When and how to call us

Contact NYP Information

Please scan this QR code to access information about how and when to contact North Yorkshire Police. When to phone 999 or 101 etc...

Or click this link - [Contact us | North Yorkshire Police](#)



How to contact your local team

PC 672 Manson

Jamie.Manson@northyorkshire.police.uk

07741175623

PCSO 5208 Ria Lockey –07741174576 -

ria.lockey@northyorkshire.police.uk

PCSO 6780 Anna Wilkinson – 07741174524 -

anna.wilkinson@northyorkshire.police.uk

Useful Contact Numbers

North Yorkshire Council Services can be reported online at www.northyorks.gov.uk

NYC Highways	0300 131 2 131
NYC Dog Warden	0300 131 2 131
NYC Noise Complaint	0300 131 2 131
NYC Food Safety Report	0300 131 2 131
NYC Community Safety	0300 131 2 131
NHS	111
Action Fraud	0300 123 2040

North Yorkshire Community Messenger

This is a free email alert service from North Yorkshire Police. Our local teams use the system to let you know what's happening in your area.

- You can sign up to receive alerts about events, crime appeals, safety advice and much more.
- The alerts can be tailored to where you live and work.
- You can unsubscribe at any time.

When you sign up, you'll be able to select the type of alerts you'd like to receive, including:

- various watch schemes for business owners
- a monthly fraud round-up newsletter.

Sign up here -

<https://www.northyorkshirecommunitymessaging.co.uk/#signup-section>

Would you like a member of Police staff or volunteer to attend your event?

Filey SNT & or Police Volunteers would like to attend some of the local events in your area to provide information on topics such as Fraud, Crime Prevention, rural safety etc. This would not be a formal presentation and we can tailor the information to each particular event.

If you are aware of any meetings taking place which you think suitable, please let us know Dates and Place and Times and we will endeavour to get to some of them. Please email matthew.hazelwood@northyorkshire.police.uk if you would like more information or to book the volunteers.

Town and Country Planning Act 1990

Tree Preservation Order 24/00006/TPO

**5 East Park Road
Scalby
Scarborough
North Yorkshire
YO13 0PZ**

The **North Yorkshire Council**, in exercise of the powers conferred on them by section 198 of the Town and Country Planning Act 1990 make the following Order —

Citation

- 1 This Order may be cited as the North Yorkshire Council Tree Preservation Order 24/00006/TPO.

Interpretation

- 2 (1) In this Order 'the authority' means the **North Yorkshire Council**.
- (2) In this Order any reference to a numbered section is a reference to the section so numbered in the Town and Country Planning Act 1990 and any reference to a numbered regulation is a reference to the regulation so numbered in the Town and Country Planning (Tree Preservation)(England) Regulations 2012.

Effect

- 3 (1) Subject to article 4, this Order takes effect provisionally on the date on which it is made.
- (2) Without prejudice to subsection (7) of section 198 (power to make tree preservation orders) or subsection (1) of section 200 (tree preservation orders: Forestry Commissioners) and, subject to the exception in regulation 14, no person shall:-
 - (a) cut down, top, lop, uproot, wilfully damage or wilfully destroy; or
 - (b) cause or permit the cutting down, topping, lopping, uprooting, wilful damage or wilful destruction of,

any tree specified in the Schedule to this Order except with the written consent of the authority in accordance with regulations 16 and 17, or of the Secretary of State in accordance with regulation 23, and, where such consent is given subject to conditions, in accordance with those conditions.

Application to trees to be planted pursuant to a condition

4 In relation to any tree identified in the first column of the Schedule by the letter 'C', being a tree to be planted pursuant to a condition imposed under paragraph (a) of section 197 (planning permission to include appropriate provision for preservation and planting of trees), this Order takes effect as from the time when the tree is planted.

Dated this 26th day of November 2024

The Common Seal of the North Yorkshire Council was here unto affixed in the presence of -



SCA206

.....
Authorised Officer

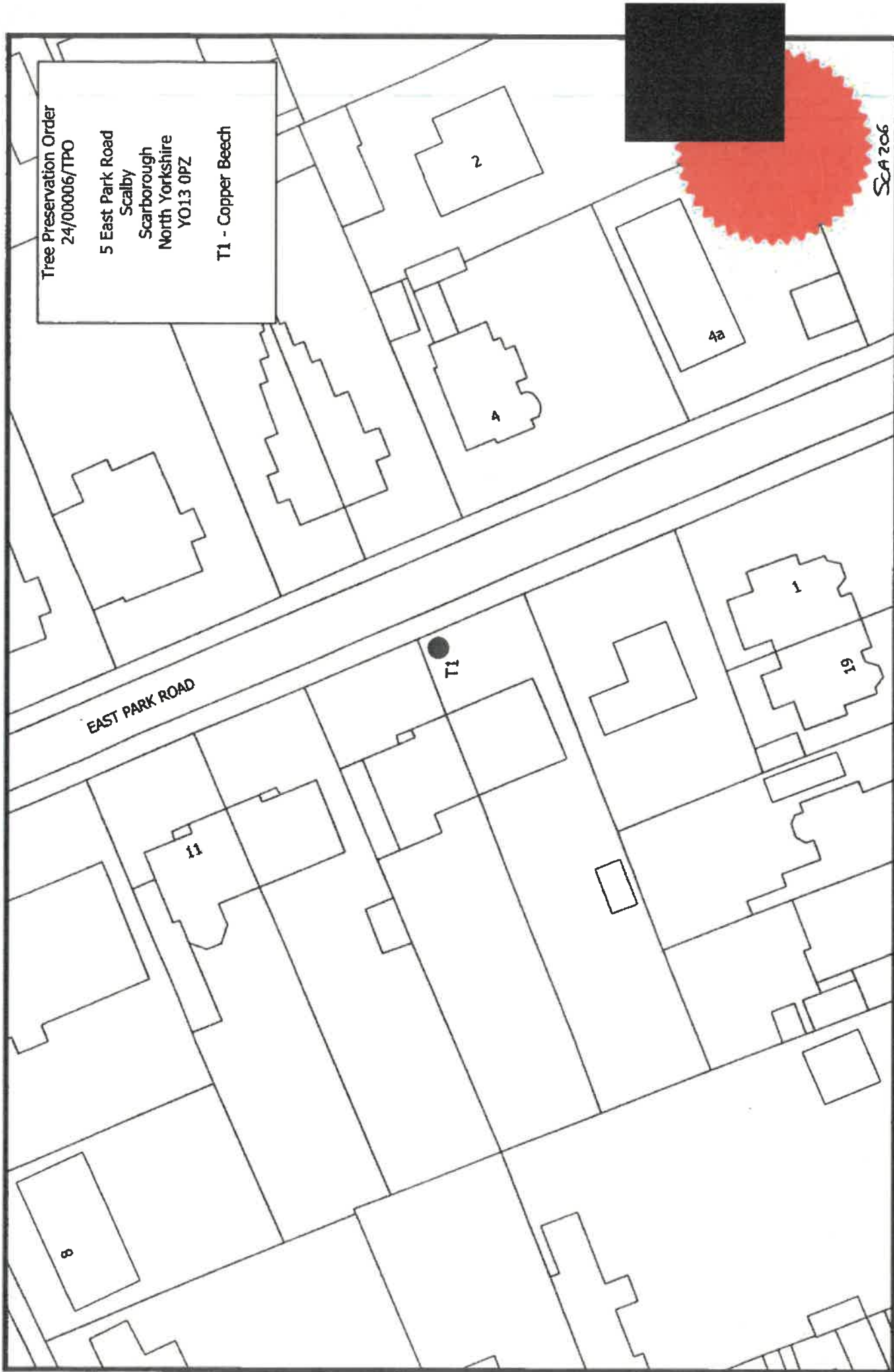
CONFIRMATION OF ORDER

This Order was confirmed by the North Yorkshire Council
On the

with the following modification, made on

The Common Seal of the North Yorkshire Council was here unto affixed in the presence of -

.....
Authorised Officer



REPORT

FROM: Jools Marley, Responsible Financial Officer.

TO: All Councillors

DATE: 9th December 2024

SUBJECT: Precept 2025/26.

It is now time for Council to set its precept for the 2025/26 financial year.

Councillors will recall they set the 25/26 budget at the Council meeting of 20th November 2024. Figures agreed were budgeted expenditure £137,429 and budgeted income (excluding precept) £33,661.

That essentially means the precept required is the budgeted expenditure less the budgeted income, ie £103,768.

While legal and professional costs of £10,000 have been budgeted there is also a contingent legal liability which has the potential to substantially exceed budgeted costs. With that in mind, it is not prudent for Council to reduce its precept to the funding requirement figure.

A Band D property currently pays £36-14/year to this Council in the form of precept. Keeping that amount at £36-14/year for 25/26 would raise a precept of £141,024.

Keeping the precept at £137,513 for 25/26 would reduce the Band D property cost to £35-25/year.

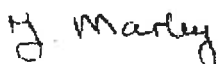
Addressing the contingent legal liability by the addition of £20,000 to the funding requirement would result in a precept of £123,768 for the 2025/26 fiscal year and lower the Band D property cost to £31.72 per year. This approach is considered the most prudent course of action.

Councillors are reminded that this Council's Band D charge remains low when compared with parish/town councils such as Hunmanby (£118-82), Hutton Buscel (£83-72), Reighton (£58-59), Filey (£58-40), and Whitby (£65-49).

Year	2025/26	2025/26	2024/25
Number of Band D equivalent properties	3901.63	3901.63	3804.50
Funding Requirement	£103,768	£103,768	£138,077
Precept	£123,768	£137,513	£137,513
Band D Charge/year	£31.72	£35.25	£36.29
Band D Charge/month	£2.64	£2.93	£3.02

RECOMMENDATIONS:-

1. Council receives and notes the report.
2. Council does not increase the precept.
3. Council sets a precept of £123,768 for financial year 2025/26.



Jools Marley CiLCA
Responsible Financial Officer

REPORT

FROM: Jools Marley, Clerk to Council and Responsible Financial Officer.

TO: All Councillors

DATE: 10th December 2024

SUBJECT: Financial Regulations.

Financial regulations govern the conduct of financial management by the Council and may only be amended or varied by resolution of the Council.

Council's current regulations need to be brought up to date and based on those issued by the National Association of Local Councils (NALC). A review and update of Council's Financial Regulations was requested by the Review and Staffing Committee in 2023 – however due to the problems within Council which emerged in the summer of 2023, the review work stalled and remains uncompleted at the time of writing. It is hoped that the review can soon be re-started with a view to it concluding during 2025.

In the period from 2021 onwards (when Covid 19 regulations were being relaxed), Council amended two of its financial regulations in order to facilitate the smooth running of Council's finances such as paying bills in the event of a meeting not being held. The amendments commenced in April 2021 and (with the exception of a couple of months in late 2021) were extended for a period of 12 months at the meetings on 21/1/22, 11/1/23 and 10/1/24. Hence what is being recommended on this occasion is no different to what has happened in previous years. Invoices paid in this way are reported to Council for ratification at its next available meeting.

Financial Regulation 3.5 is currently suspended till 9/1/25 and reads as follows:-

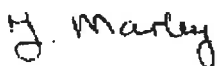
~~3.5 The Clerk and RFO may, subject to the prior agreement of either the Chairman or Vice Chairman of the Council, authorise expenditure in excess of £500 only where it is necessary to do so to ensure that the Council meets its legal and contractual obligations (for example on annual renewal of insurance cover falling to be paid between Council Meetings) and all such expenditure incurred must be reported to the next Council Meeting for approval in accordance with Standing Order SO51(c).~~ 10/1/24 suspended till 9/1/25 [Minute 10/24.3 refers], previously 11/1/23 suspended till 10/1/24 [Minute 13/23.4 refers].

Financial Regulation 19.2 is currently varied until 9/1/25 and reads as follows:-

~~"19.2 With the agreement of the Chairman or Vice Chairman of Council, urgent expenditure exceeding £500 which is specifically for the purpose of ensuring Council meets its legal or contractual obligations".~~ 10/1/24 varied till 9/1/25 [Minute 10/24.3 refers], previously varied 11/1/23 till 10/1/24 [Minute 13/23.4 refers].

RECOMMENDATIONS:-

1. Council receives and notes the report.
2. Council extends the suspension of Financial Regulation 3.5 to 15th January 2026.
3. Council extends the variation of Financial Regulation 19.2 to 15th January 2026.



Jools Marley CiLCA

Clerk to Council and Responsible Financial Officer

INTERNAL AUDIT REPORT

2024/25 FINANCIAL YEAR

July-October ACCOUNTS, CASH BOOK & BANK STATEMENT FOR SCHEDULES 4-7

AUDIT CARRIED OUT ON 21st November 2024

1 PETTY CASH (Schedules 7-9 of 2024/25 financial year, physical count as on day of audit).

- ☒ Petty Cash was accurately recorded.
- ☐ Petty Cash was inaccurate. See section 7 overleaf.

2 CASH BOOK & BANK STATEMENTS

- ☒ I am satisfied that the records are complete and accurate.
- ☐ I am not satisfied that the records are complete and accurate. See section 7 overleaf.
- ☒ The records are balanced and reconciled.
- ☐ The records are not balanced and reconciled. See section 6 overleaf.

3 INCOME RECORD ON P.C.

- ☒ The record is accurate and reconciled.
- ☐ The record is not accurate and reconciled. See section 7 overleaf.

4 EXPENDITURE ON P.C.

- ☒ The record is accurate and reconciled.
- ☐ The record is not accurate and reconciled. See section 7 overleaf.

5 VAT RECORD ON PC AND I & E FILES

- ☒ The record is accurate and refund claims have been made on a timely basis.
- ☐ The record is not accurate and/or refund claims have not been made on a timely basis. See section 7 overleaf.

6 PAYE RECORDS

- ☒ The Inland Revenue electronic record has been completed correctly and the figures accord with the schedule of payments.
- ☐ The Inland Revenue electronic record has not been completed correctly and the figures do not accord with the schedule of payments. See Comments Section 7.

7 COMMENTS/EXPLANATIONS:

Signed R.A. Gray
Internal Auditor

Date: 21-11-2024