

MINUTES OF EXTRAORDINARY MEETING OF NEWBY AND SCALBY TOWN COUNCIL 628

held in the Community Hub, 445b Scalby Road,
on Wednesday 20th December 2023 at 7pm.

PRESENT:

Councillors S Barnes (left 7.39pm), D Bastiman, J Fennell, S Foote, R Holliday, J Smith, R Thompson, D Wiles.

ALSO IN ATTENDANCE

NYC Cllr. Sharma (7pm – 8pm), 8 members of public (left at various times), Mrs J Marley (Clerk to Council).

ABSENT: None.

The meeting was opened by Cllr. Thompson in his capacity as Vice Chairman.

179/23 ELECTION OF CHAIRMAN

179/23.1 Cllr. Thompson was proposed by Cllr. Bastiman and seconded by Cllr. Foote. Cllr. Smith was proposed by Cllr. Barnes but not seconded. **Resolved** Cllr. Thompson be elected Chairman for the period to the next Annual Meeting. Cllr. Thompson's completed Declaration of Acceptance of Office was signed by the Proper Officer.

180/23 NON-ATTENDANCE OF COUNCILLORS

180/23.1 No apologies to receive.

180/23.2 No reasons for absence to consider.

181/23 ELECTION OF VICE-CHAIRMAN

181/23.1 Cllr. Bastiman was proposed by Cllr. Thompson and seconded by Cllr. Smith. Cllr. Wiles was proposed by Cllr. Barnes and seconded by Cllr. Fennell. There being an equal number of votes for each party, on the Chairman's casting vote it was **resolved** Cllr. Bastiman be elected Vice Chairman for the period to the next Annual Meeting.

182/23 REPRESENTATIVES TO OUTSIDE BODIES

182/23.1 **Agreed** Cllr. Wiles be elected to fill the vacancy of Council representative on the CAP Group created by the resignation of Cllr. Sutton.

182/23.2 **Agreed** Cllr. Smith be elected to fill the vacancy of Council representative to the YLCA created by the resignation of Cllr. Towse.

182/23.3 **Agreed** Cllr. Fennell be elected to fill the vacancy of Council representative on the Christopher Keld Charity (to serve alongside Cllr. Holliday till 31/1/26) created by the resignation of Cllr. Towse.

183/23 MEMBERSHIP OF REVIEW & STAFFING COMMITTEE

Cllr. Wiles was proposed by Cllr. Barnes, seconded by Cllr. Fennell. **Resolved** Cllr. Wiles be elected to fill the vacancy on the Review & Staffing Committee created by the resignation of Cllr. Towse. *[NOTE: Committee's terms of reference require that Council Chairman and Vice Chairman are members].*

184/23 **DECLARATIONS OF INTEREST:** **Received** from 1] Cllr. Bastiman (agenda items 14-16 inclusive as Executive Member covering planning at North Yorkshire Council); 2] Cllr. Smith, agenda item 11.3 as she was a trustee of Scalby Toilet Trust.

185/23 MINUTES

Having been previously circulated, the minutes of the Ordinary Meeting of Council held on 8th November 2023 were **approved** as a correct record and **authorised** for signature by Cllr. Thompson.

186/23 **PUBLIC OPEN FORUM** (7.10-7.30pm) There were some very strong opinions expressed and heated exchanges - all present raised concerns regarding what was happening in the future with the hub and the groups run by the Town Council's Head of Community Support. The main theme was that clarity on the hub and its future was needed so the public was aware of planned events. *A member of public left at 7.28pm during this item.*

187/23 **MATTERS RAISED IN PUBLIC OPEN FORUM** Cllr. Thompson summed up Council's actions – a lot of the issues being referred to during the Public Open Forum were confidential since they related to staffing matters and as such could not be discussed. The Hub would continue to be run by Council while the Head of Community Support was unavailable. *Cllr. Barnes left at 7.39pm during this item.*

188/23
188/23.1

EXTERNAL REPORTS

Police – the Scalby report for November incidents *[circulated with agenda]* was **received and noted**.

7.55pm - at this point 4 members of public left the meeting.

188/23.2

NY Unitary Council - NY Cllr. Sharma reported 1] work had begun on setting the precept; 2] he had received complaints about the lack of a Christmas tree at Newlands shops and understood one had not been provided for Christmas 2022 and 2023 due to the cost. Cllr. Bastiman reported a Local Plan Working Group was being formed with a view to producing a county-wide local plan in the future.

8pm - at this point Cllr. Sharma left the meeting.

189/23
189/23.1

UPDATES ON VARIOUS MATTERS & COUNCILLOR'S REPORTS

Additional mountings for VAS signs *[Originating Minute 150/20.3 refers]* – **noted** Clerk's report that updated quote of £1,024-31+VAT had been received. **Agreed** decision on expenditure be deferred until Clerk had spoken with Parish Caretaker to see if he would be responsible for moving the signs to their various locations.

189/23.2

Drive gatepost *[Minute 170/23.6 refers]* – **noted** Newby Dental Practice did not wish to make a contribution to the replacement of the gatepost (which the Clerk reported had now been replaced).

189/23.3

Scalby Toilets *[Minute 170/23.3 refers]*– **noted** written report from Chairman of Toilet Trust – donation box not doing well, thanks for Council paying arrangement fee, keys to be handed over to NYC on 5/1/24. Also **noted** report by Clerk that unlikely anyone at NYC would be available to sign the lease assignment until New Year. **Agreed when** lease available for signature two councillors (ideally Chairman and Vice Chairman to sign with Proper Officer as witness).

8.07pm – the remaining 2 members of public left the meeting during the above item.

189/23.4

Seats for commemorative area on Newby Farm Road *[Minute 170/23.4 refers]*– **received** details *[circulated with agenda]* of possible seats and **agreed** a 5foot "Highgrove" seat be purchased, any cost not covered by grant funding to be covered from Council contingency fund and general reserve.

189/23.5

Christmas lights on Church Rooms *[Minute 170/23.5 refers]*– **noted** Clerk's report that following replacement of fascia boards (paid by church), the lights had been re-installed and were operational.

189/23.6

Report from H. King re. Community & Wellbeing Hub – none available

189/23.7

Drive entrance *[photos circulated with agenda]* - Clerk's verbal report **noted**. Cllr. Bastiman advised caution on the south side of the drive as there was a very important BT cable adjacent the drive. **Agreed** Clerk to get prices for groundworks and initiate investigation with BT – to report to a future meeting so a decision could be made on action to be taken.

189/23.8

Clerk reported on 1] problems experienced by a parishioner with Beyond Housing's delay in carrying out roof repairs – Clerk had contacted a director of Beyond Housing - the roof had now been repaired & the parishioner had thanked Council for its intervention; 2] complaint from parishioner re the new phone mast on Green Lane/Scalby Road corner – referred to NYC as the planning authority; 3] complaint from parishioner. about churned up verges Moorside/Moor Lane corner – recommended they spoke with their NYC ward councillor.

189/23.9

The following reports of any highway matters were received from councillors:- 1] Cllr. Fennell - request for double yellow lines on Church Hill opposite the entrance to the church rooms (to be referred to Highways); 2] problems experienced by disabled parishioners due to pavement parking on Hackness Road and Hackness Drive (to be referred to Parking Services); 3] a large pothole at the junction of Low Street and South Street (to be referred to Highways).

190/23

CORRESPONDENCE

190/23.1

Received letter from NYMNP re. proposed woodland creation, Scalby Nabs *[circulated with agenda]* and **agreed** no objections.

190/23.2

Received & noted letters of resignation from Cllrs. Towse (7/12/23) and Sutton (8/12/23) and **noted** 1] the necessary vacancy notices were posted on 11th December 2023 and 2] both councillors had been removed from the bank mandate. **Agreed** Cllr. Thompson to send letters of thanks in his capacity as Chairman.

- 190/23.3 **Received & noted** letter from Mayor of Pornic *[circulated with agenda]*, and Clerk's holding reply of 14/12/23. **Agreed** decision of 11/10/23 *[Minute 151/23 refers]* to terminate the Twinning Charter be upheld. There was no reason why the twinning exchange visits between Pornic and Scalby could not continue - they would simply not involve this Council. Clerk to reply to Mayor of Pornic.
- 190/23.4 Correspondence received after preparation of the agenda which the Chairman of the meeting deemed it necessary to consider as a matter of urgency – none.
- 191/23** **FINANCE, REGULATORY & GENERAL MATTERS**
- 191/23.1 **Agreed** the Schedule of Accounts Payable for December 2023 (Sch 9, £12,992-80) *[tabled at meeting]* be **approved**. Cllrs. Thompson and Wiles to do the online authorisations within 24 hours.
- 191/23.2 Model Agreement 2024/25 – **received & noted** letter of 17/11/23 and **agreed** to accept the offered £5,659-47 plus admin. Clerk to inform NYC.
- 191/23.3 2024/25 budget – **received** draft *[circulated with agenda]*, **agreed** projects expenditure be amended to £20,000 (down from £27,000) & **resolved** the amended budget be approved.
- 192/23** **PLANNING APPLICATIONS & APPEALS NOTIFIED**
- 192/23.1 Comments were **agreed** on the following applications:-
1. ZF23/01519/HS Erect single storey rear extension, 15 Station Road, Scalby. **No objections.**
 2. ZF23/01663/HS Erect rear extension and front porch, 2 Fieldstead Crescent, Newby. **No objections.**
 3. ZF23/01822/HS Erect double storey side and single storey rear extension, 48 Lady Edith's Avenue, Newby. **No objections.**
- 193/23** **PLANNING DECISIONS** - The following were **noted**:-
1. 22/02245/HS Erect two storey side extension and front porch. Install dormer windows to front and rear and raise main roof ridge height, 47 Westfield Avenue Newby. **Granted with conditions.**
 2. 23/00403/HS Erect rear extension, 50a Scalby Avenue, Newby. **Appeal against refusal dismissed.**
 3. ZF23/00629/FL Install replacement windows in uPVC, St. Laurence's Church Rooms, Church Hill, Scalby. **Withdrawn.**
 4. ZF23/00819/HS Erect single storey extension and garden room, 7 North Street, Scalby. **Granted with conditions.**
 5. ZF23/00890/HS Erect two storey side and rear extension with porch to front elevation, 27 Linden Road, Newby. **Granted with conditions.**
 6. ZF23/01154/HS Erect single storey front extension and veranda to rear, 50a Scalby Avenue, Newby. **Granted with conditions.**
 7. ZF23/01201/HS Erect single storey rear extension and render dwelling, 4 Castle Mount Avenue, Scalby. **Granted with conditions.**
 8. ZF23/012825/HAS Vary condition 1 of 22/00408/HS to allow alterations to design, 309 Scalby Road, Newby. **Granted with conditions.**
- 194/23** **PLANNING MATTERS RECEIVED AFTER 13/12/23** – None.
- 195/23** **REPORTS FROM OUTSIDE BODIES** – none to receive.
- 196/23** **EXCLUSION OF PRESS AND PUBLIC**
- It was **resolved** that in accordance with section 1 of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the next item of business on the grounds it related to personnel/staffing, financial or legal matters.
- 197/23** **CONFIDENTIAL BUSINESS**
- 197/23.1 Unity bank access – **agreed** mandate to be amended (replacing Cllr. Towse) to give Cllr Smith View, Submit, Authorise authority, Clerk/RFO to make necessary arrangements.
- 197/23.2 Multipay – 1] **noted** pending return of Multipay card from a staff member, the transaction limit had been reduced to £20; 2] a backup programme administrator was required (to replace Cllr. Towse) and **agreed** this be Cllr. Smith, Clerk/RFO to make necessary arrangements.

- 197/23.3 It was **noted** that a member of staff and an ex-councillor had held unauthorised and unofficial meetings about the hub with two parties (one of which had given Council a substantial grant). Further **noted** that one of the parties had been spoken with and it had been explained any further discussions must be with Council via the Clerk/RFO. Cllr. Thompson to write to the grant-giving party with regard to the unauthorised approaches and asking for a meeting at the earliest opportunity.
- 197/23.4 Line management of staff in the absence of H King – **agreed** Clerk/RFO to be their line manager, Chairman to write to relevant staff.
- 197/23.5 Grant from Woodsmith Foundation – **agreed** Clerk/RFO authorised to transfer H. King's gross basic wages for hours worked during the period April to September inclusive (amount withheld from minutes on GDPR grounds) from grants account to current account.
- 197/23.6 HR consultants – Council confirmed it had not appointed/retained any HR advisers.

There being no further business, the Chairman declared the meeting closed at 9.10pm.

Cllr. Richard Thompson, Chairman
Dated: 10th January 2023



Scalby and Hackness group Parish Council Report

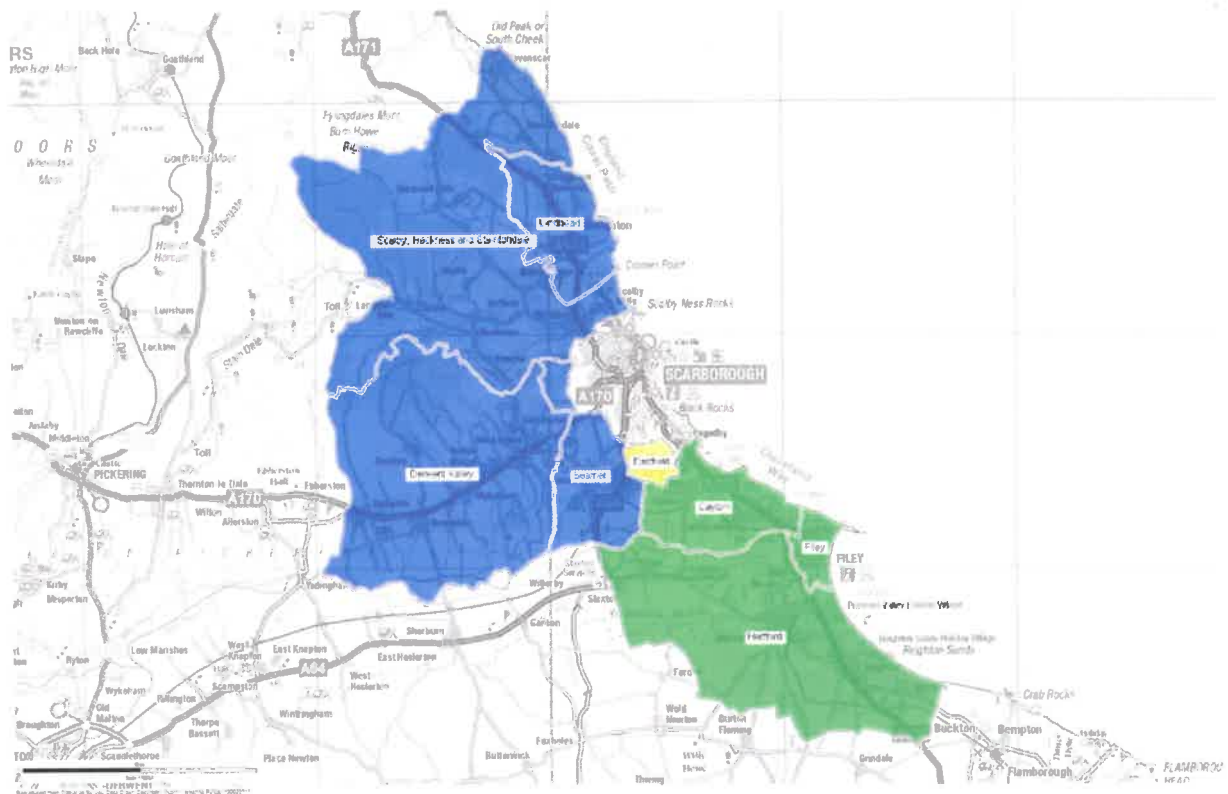
January 2024 meetings

Crime figures for 01/04/23 – 31/12/23 – compared to the same period for the previous two years.

Crime Type	2021-22	2022-23	2023-24	Diff 24 - 23
Arson & Criminal Damage	11	10	13	3
Burglary	7	5	8	3
Drug Offences	3	2	1	-1
Fraud	10	6	5	-1
Misc Crimes against Society	1	1	1	0
Possession of weapons	1	0	3	3
Public Order Offences	17	11	9	-2
Robbery	0	0	1	1
Sexual Offences	0	8	3	-5
Theft	14	9	5	-4
Vehicle Offences	0	4	6	2
Violence against the Person	66	32	40	8
Total	130	88	95	7

Which areas are covered from Filey and Eastfield Police Stations?

The areas in blue and yellow – covered from Eastfield Police station. Areas in green – covered from Filey Police Station.



There were 43 incidents reported in your area during December. Incidents of note are as follows: -

- 06/12/2023 21:20 – a report was received of 4x4 off road vehicles heading into the forestry near Birch Hall. Officers attended but could not locate the vehicles.
- 07/12/2023 12:38 – A burglary was report from a building site off High Street in Burniston. A large quantity of white diesel was stolen along with an attempted theft of a road roller. Enquiries are ongoing, please report any information and quote incident 12230232007.
- 08/12/2023 09:43 – A vehicle parked overnight on High Mill estate in Scalby was damaged by an unknown suspect using a sharp implement to scratch front to back on the drivers side.
- 11/12/2023 10:30 – A member of the public was bitten by a dog on the cinder track about 10 minutes' walk towards Scarborough from Ravenscar. The dog was described as a white American Pitbull. Please report any information and quote incident 12230235503.

In addition to the crime stats, we also have access to data to show how many total incidents and crimes your local Officers have attended. The below figures are for all Parishes/Towns covered by Filey and Eastfield Police Station and includes ALL incidents and crimes.

Time period	Total incidents
01/04/2023 – 31/12/2023	7761 – Average 862 per month
01/04/2022 – 31/12/2022	7748 – Average 861 per month
01/04/2021 – 31/12/2021	7737 – Average 860 per month
01/04/2020 – 31/12/2020	8147 – Average 905 per month
01/04/2019 – 31/12/2019	7992 – Average 888 per month

Community Speedwatch

Two Police volunteers are now trained in Community Speedwatch and have been attending specified locations in our Policing area with a speed gun. The volunteers are directed to these areas which have been assessed as meeting the requirements for this targeted activity. Locations attended in December and the results from these are as follows: -

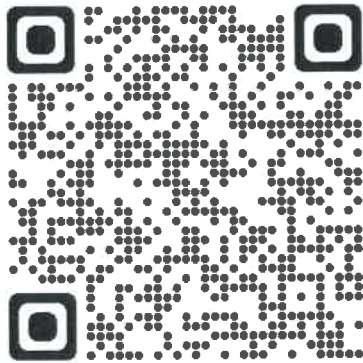
Location	Number of vehicles	Number of offences
No patrols in December.		

When and how to call us

Contact NYP Information

Please scan this QR code to access information about how and when to contact North Yorkshire Police. When to phone 999 or 101 etc...

Or click this link - [Contact us | North Yorkshire Police](#)



How to contact your local team

PC 595 Graham Bilton – 07741173139 - graham.bilton@northyorkshire.police.uk

PCSO 5208 Ria Lockey – 07741174576 - ria.lockey@northyorkshire.police.uk

PCSO 6780 Anna Wilkinson – 07741174524 - anna.wilkinson@northyorkshire.police.uk

Useful Contact Numbers

North Yorkshire Council Services can be reported online at www.northyorks.gov.uk

NYC Highways	0300 131 2 131
NYC Dog Warden	0300 131 2 131
NYC Noise Complaint	0300 131 2 131
NYC Food Safety Report	0300 131 2 131
NYC Community Safety	0300 131 2 131
NHS	111
Action Fraud	0300 123 2040

North Yorkshire Community Messenger

This is a free email alert service from North Yorkshire Police. Our local teams use the system to let you know what's happening in your area.

- You can sign up to receive alerts about events, crime appeals, safety advice and much more.
- The alerts can be tailored to where you live and work.
- You can unsubscribe at any time.

When you sign up, you'll be able to select the type of alerts you'd like to receive, including:

- various watch schemes for business owners
- a monthly fraud round-up newsletter.

Sign up here -

<https://www.northyorkshirecommunitymessaging.co.uk/#signup-section>

Would you like a member of Police staff of volunteer to attend your event?

Filey SNT & or Police Volunteers would like to attend some of the local events in your area to provide information on topics such as Fraud, Crime Prevention, rural safety etc. This would not be a formal presentation and we can tailor the information to each particular event.

If you are aware of any meetings taking place which you think suitable, please let us know Dates and Place and Times and we will endeavour to get to some of them. Please email matthew.hazelwood@northyorkshire.police.uk if you would like more information or to book the volunteers.

REPORT**FROM:** Jools Marley, Responsible Financial Officer.**TO:** All Councillors**DATE:** 28th December 2023**SUBJECT: Precept 2024/25.**

It is now time for Council to set its precept for the 2024/25 financial year.

Councillors will recall they set the 24/25 budget at the Council meeting of 20th December 2023. Figures agreed were budgeted expenditure £167,739 and budgeted income (excluding precept) £29,662.

Essentially the precept required is the budgeted expenditure less the budgeted income, ie £138,077.

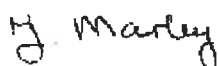
A Band D property currently pays £29-90/year to this Council in the form of precept. Increasing that amount by 10p/week (to £35-10/year) would raise a precept of £133,555. Increasing that amount by 12p/week (to £36-14/year) would raise a precept of £137,513.

While it is recommended the precept be increased, it must be pointed out that this Council's Band D charge remains low when compared with parish/town councils such as Hunmanby (£112-82), Hutton Buscel (£76-92), Reighton (£59-00), Filey (£54-75), and Whitby (£57-03).

Year	2024/25	2023/24
Number of Band D equivalent properties	3804.50	3781.31
Funding Requirement	£138,077	£107,078
Precept	£138,077	£113,078
Band D Charge/year	£36.29	£29.90
Band D Charge/month	£3.02	£2.49

RECOMMENDATIONS:-

1. Council sets a precept of £137,513 for financial year 2024/25 with the small shortfall being funded from Council's general reserves.



Jools Marley CiLCA
Responsible Financial Officer