

NEWBY & SCALBY PARISH COUNCIL

COLLATED EXPRESSIONS OF INTEREST - REPRESENTATIVES ON OUTSIDE BODIES, 10 MAY 2017 TO MAY 2018 AGM

As of 2/5/17, expressions of interest for 2017/18 have been made by 4 councillors as follows:-

	Currently	Interested for 2017/18
CAP Group	Vacant	Cllr. Martin Cllr. Miller
NYMNP Coastal Forum	Cllr. Thompson	Cllr. Thompson Cllr. Miller
NYorks & Cleveland Forum	Cllr. Thompson	Cllr. Thompson Cllr. Miller
YLCA	Cllr Towse	Cllr Towse Cllr. Miller
Twinning	Cllr. Thompson	Cllr. Thompson Cllr. Miller
Allotments (FONSA)	Vacant	Cllr. Martin

Forms were given to councillors on 12/4/17 with a request to return them by 24/4/17.
As at 2/5/17, forms were outstanding from Cllrs. Bastiman, E Black, Edmunds, Foote, Holliday, Pickersgill, Snow, Sutton and Wiles.

MINUTES OF ORDINARY MEETING OF NEWBY AND SCALBY PARISH COUNCIL 341

held in the Rickinson Hall, St. Laurence's Church Rooms, Scalby,
on Wednesday, 12th April 2017 at 7pm.

PRESENT:

Councillor R Towse (Chairman),
Cllrs. Mrs E Black, G Edmunds, S Foote, Mrs R Holliday, K Martin, TW Miller, D Sutton,
RI Thompson.

ALSO IN ATTENDANCE

Borough Cllr. L. Backhouse, R. Kendall (In Bloom), 6 members of public (3 leave at 7.14pm),
Mrs J Marley (Clerk).

ABSENT: Cllrs. DJ Bastiman, R Pickersgill, Mrs PC Snow and Mrs D Wiles; County Cllr. A Backhouse, Borough Cllrs. V Inman, A Jenkinson, H Lynskey.

The Chairman reminded those present that filming, photographing or audio recording of the proceedings was allowed - persons wishing to record were asked to notify the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation, it was requested that anyone filming did not include members of the public "in shot".

48/17 **APOLOGIES FOR ABSENCE** Received & accepted from Cllrs. DJ Bastiman, Pickersgill and Mrs PC Snow (health); Cllr. Mrs D Wiles (family commitment).

49/17 **DECLARATIONS OF INTEREST** - None.

50/17 **MINUTES**

50/17.1 Cllr. Thompson asked for the words "RI Thompson (prior commitment)" to be deleted from Minute 33/17 since he had been present at the meeting. It was so agreed. Having been previously circulated, it was **RESOLVED** the amended minutes of the Council Meeting held on 8th March 2017 be approved as a correct record and signed by the Chairman.

PROCEDURAL MATTER

At 7.04pm, Standing Orders were suspended to allow the Public Open Forum.

51/17 PUBLIC OPEN FORUM

51/17.1 Concerns were raised regarding the re-submitted planning application at 290 Scalby Road - other than additional information regarding proposed drainage, there seemed to be little difference between the two applications.

PROCEDURAL MATTER - At 7.09pm, Standing Orders were resumed.

52/17 **MATTERS RAISED IN PUBLIC OPEN FORUM** - The public's comments noted and would be taken into account when Council considered planning application 17/00719/FL.

With Council's agreement, the Chairman varied the order of the agenda so that item 13.6 was considered next.

53/17 **PLANNING APPLICATION 17/00719/FL**

53/17.1 *[Brought forward]* Agenda item 13.6

Taking into account representations made by members of the public, Council took the view that with the exception of proposed changes to drainage provision, none of its concerns on the previous application had been addressed by the re-submission. Council therefore **agreed** to object to the application on the grounds of unacceptable impact on area & neighbours including disturbance, parking, drainage, height & scale, size of overall proposals, change of use & hours of use.

3 members of public left the room.

- 54/17 POLICE REPORT** Written reports **received & noted**. Also **noted** Cllr. Towse's report that while the Scalby area report had been received without prompting, the intervention of a Chief Inspector had been necessary in order to get the Newby area report.

55/17 EXTERNAL REPORTS

- 55/17.1 County Council:-** No report to receive.
- 55/17.2 Borough Council:-** Borough Cllr. L Backhouse reported the Tour de Yorkshire was due in Scarborough on 28th April and the Red Arrows would be doing a flying display for Armed Forces Day on 24th June. Re-surfacing of Scarborough's town centre shopping area looked good and should soon be completed.
- 55/17.3 In Bloom:-** **Noted** Mr Kendall's report that the bulb audit was almost completed. The annual plant sale would take place on 27th May at the Community Hall and an information day was to be held at Proudfoot's on 5th May. Entries for the Garden Gems Competition were now open.

56/17 COUNCILLOR'S REPORTS & UPDATES

- 56/17.1 Received & noted** items 8.1.1 and 8.1.2 being an update *[circulated with agenda]* from Clerk on highway and footpath matters.
- 56/17.2 Received & noted** item 8.1.3 being an update on Scalby Library by the Chairman. As members were aware the Parish Council had been working to secure the future of the library. On 4th April workmen had been on site replacing windows & dealing with a gas leak. Unbeknown to the Chairman or Clerk, on 3rd April the Trustees had asked NYCC if they could manage the building themselves. NYCC had agreed to the Trustees request and undertook to inform the Parish Council. Mid-morning on 4th April a phone call had been received from NYCC saying it would be leasing the library building direct to the Trustees not the Parish Council. NYCC subsequently confirmed its decision in an email which also said 1] it would reimburse the Parish Council's reasonable expenses for work done/advice taken and 2] the Parish Council's existing lease with NYCC remained in place. The Clerk had forwarded a copy of that email to all councillors and the same was given to all present at the meeting. The sudden and complete about turn in the proposed management of the library building had incurred an unnecessary expenditure to the taxpayer, significantly changed the working environment and had an adverse effect on our staff. It had also caused further additional work as a result of the Clerk having to cancel agreements with insurers and contractors. Council acknowledged its duty of care to the Clerk and agreed to provide support as appropriate.
- 56/17.3 Received & noted** reports from several councillors in respect of highway matters requiring attention - Clerk to pass to relevant authority.

57/17 CORRESPONDENCE

- 57/17.1** Correspondence received after preparation of the agenda which the Chairman of the meeting deemed it necessary to consider as a matter of urgency - none.

58/17 FINANCIAL MATTERS

- 58/17.1 Resolved** to approve the Schedule of Accounts to be paid for April 2017 (Schedule 1) in the sum of £5,556-07.
- 58/17.2 Resolved** the 2016/17 Annual Report and Accounts *[circulated with agenda]* be **approved** & Chairman be authorised to sign.

59/17 PLANNING APPLICATIONS NOTIFIED

1	Proposal Site Application No. Applicant PC decision	Erect front and rear single storey extensions 149 Coldyhill Lane 17/00485/HS Gavin Pearcey No objections
2	Proposal Site Application No. Applicant PC decision	Installation of replacement windows in uPVC to front bay window Flat 1 The Glen Hay Brow Crescent Scalby 17/00571/FL Mr Marcou No objections
3	Proposal Site Application No. Applicant PC decision	Erect two storey side extension, alter porch, erect detached garage 11 Tibby Butts, Scalby 17/00575/HS Mr P Perry Concerns re. size, massing & effect on streetscene
4	Proposal Site Application No. Applicant PC decision	Erection of single storey extensions to front, sides and rear 15 Tibby Butts Scalby 17/00581/HS Mr C Emms No objections
5	Proposal Site Application No. Applicant PC decision	Convert outbuilding to form 1 no. 3 bed dwelling (C3) for elderly relation and (future use) as holiday accommodation 47 High Street, Scalby 17/00593/FL Mr I Harrison No objections
6	Proposal Site Application No. Applicant PC decision	Two storey side extension 12 Newlands Park Drive, Newby 17/00629/HS Mr A Keene No objections
7	Proposal Site Application No. Applicant PC decision	Garden office for home use 11 Willow Garth, Newby 17/00652/HS Mr S Haddock No objections

60/17 PLANNING DECISIONS - the following were received & noted:-

1	Proposal Site Application No. Decision	Variation of condition 11 to revise proposals for the boundary treatment of decision 15/02421/FL dated 07/04/2016 for the erection of 42 dwellings (use class C3) and associated infrastructure and access Land And Buildings On The North West Side Of Newby Farm Road Newby 16/02107/FLA Granted
2	Proposal Site Application No. Decision	Provision of 2 no. tennis courts with all weather playing surface and surrounding fence Location given on application is Scalby Tennis Club Scalby Road Scalby, but on plan it is land to rear of the Community Hall 16/02277/FL Granted

3	Proposal Site Application No. Decision	Erection of two storey side and rear extension 7 Pinfold Close Newby 17/00071/HS Granted
4	Proposal Site Application No. Decision	Internal renovation works and external landscaping 29 High Street Scalby 17/00130/LB Granted
5	Proposal Site Application No. Decision	Erect two storey side extension 3 Fairway Newby 17/00183/HS Granted
6	Proposal Site Application No. Decision	Erect hanging advertisement sign Land On The Corner Of Scalby Road/Barmoor Lane Scalby 17/00217/AA Granted
7	Proposal Site Application No. Decision	Erect two storey side extension 17 Wreyfield Drive 17/00325/HS Granted

61/17 PLANNING MATTERS RECEIVED AFTER 4/4/17

1	Proposal Site Application No. Applicant PC decision	Erection of a replacement livestock unit, construction of a soil bund, regularisation of 2 No. buildings for the housing of livestock & cessation of existing use of building for the housing of livestock lans Field Farm Burniston Road 16/00915/FL Mr S Millward Previous comments withdrawn. Object - unacceptable intensification of agricultural use causing unacceptable impact on environment and locality due to smell, slurry/FYM disposal and increased rat population.
2	Proposal Site Application No. Applicant PC decision	Proposed single storey side and rear extension 6 Kingston Grove Newby 17/00671/HS Mr C Mabbott No objections
3	Proposal Site Application No. Applicant PC decision	Front and rear extensions 2 Riverside Newby 17/00679/HS Mr P Allen No objections
4	Proposal Site Application No. Applicant PC decision	Two storey extension to side of property 13 Greylands Park Drive Newby 17/00682/HS Mr S Brook-Smith No objections
5	Proposal Site Application No. Applicant PC decision	Variation of condition 1 in relation to 15/01219/FL dated 03.12.2015 amendments to extra care building for Outline consent for 24 dwellings, GPs surgery and 59 room extra care building. Former Scarborough Rugby Union Football Club Scalby Road 17/00718/FLA Ashley House plc Object - Council had reservations about sufficiency of parking on original application. Variation is for 4 <u>less</u> parking spaces but an additional 4 care rooms

6	Proposal Site Application No. Applicant PC decision	Single storey extension to day care home to form six respite care rooms with amenity and outdoor spaces 290 Scalby Road Newby 17/00719/FL Later Years Care Ltd (Mr D Stephenson) Object - see Minute 53/17.1
7	Proposal Site Application No. SBC decision	New vehicle crossing into property 122 Moor Lane, Newby 17/00078/HS Granted

62/17 REPORTS FROM OUTSIDE BODIES

The following were **RECEIVED**:

- 62/17.1 **CAP Group** – Next meeting 27/4/17 (Cllr. Towse).
- 62/17.2 **NYMNP Coastal Area Parish Forum** – Cllr. Thompson reported updates received or matters discussed included Boulby and Whitby potash mines, coastal protection at Runswick Bay and the cinder track. The Joint Parish Forum is to be held during July. The next Coastal Area Forum will be on 26/10/17.
- 62/17.3 **Yorkshire Local Councils' Association** – Next meeting 1/6/17 (Cllr. Towse)
- 62/17.4 **Twinning** – Next meeting 23/5/17 (Cllr. Thompson).
- 62/17.5 **Yorkshire Coast & Moors County Area Committee** – No report on meeting of 15/3/17 as Cllr. Thompson had been away.

63/17 CIRCULATION - None.

There being no further business, the Chairman declared the meeting closed at 8.40pm.

Chairman
Dated: 10th May 2017



FROM: Jools Marley, Clerk to the Parish Council & Responsible Financial Officer.

TO: All Councillors

DATE: 2nd May 2017

SUBJECT: Update on highway, footpath & other matters since 12/4/17

1. Items raised at previous council meetings:-

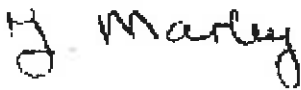
1. Poor road markings or surfaces and potholes - see attached email from Highways giving results of inspection.
2. Street lights - several lights malfunctioning and reported online by Clerk

2. New items

1. Reported at CaP meeting - hedge at corner of Lady Edith's Avenue and Scalby Road - there is a longstanding issue with this hedge overhanging the pavement and it has once more been reported to Highways for action.

3. Library

To receive any update by Chairman and/or Clerk.



Jools Marley (CiLCA)
Clerk to the Parish Council

Subject: Pothole & road painting issues etc newby and Scalby

From: Area3 Whitby ([REDACTED])

Date: 24/04/2017 13:51

To: "newby.scalbypc@btconnect.com" <newby.scalbypc@btconnect.com>

Afternoon Jools,

Please find a list below of the cases the Parish Council have raised.

Church Close, Scalby – (265672) – visited today at 11:24 – No actionable defect found.

Scalby Road, Newby – (265692) – Recorded.

Queen Elizabeth Drive, Scalby – (265695) - visited today at 10:33 – No actionable defect found.

Wrea Head Close, Scalby – (265768) – visited today 12:24 – No actionable defect found.

Low Street, Scalby – (265772) – visited today 12:44 – one large pothole filled in last week by Highways Officer other pot holes do not meet our intervention levels.

Field Lane, Newby – (265773) – Recorded

Newlands Park Drive, Newby – (265774) – visited today 10:53 – No actionable defect found.

Cross Lane, Newby – (265776) – visited today 10:46 – No actionable defect found.

Surface concerns Hackness Gardens and Hackness Drive – works order already raised to get this area resurfaced.

Green Lane/ Cross Lane and Coldyhill Lane junction – road markings worn – (265673) – Works order already in place to get these refreshed.

Concrete fence posts near Cross Lane Bridge have been demolished (265678) – defect found but not NYCC – the responsibility for these belongs to Scarborough Borough Council.

I hope this information helps Jools. I'll keep a note on those cases that haven't been inspected yet and let you have an update when I can.

Regards
[REDACTED]

[REDACTED]
Scarborough & Whitby Highways Customer Communications Officer
North Yorkshire County Council.

To check out the latest roadworks in your area go to <http://www.northyorks.gov.uk/article/30550/Public-notice>

Report it online 24/7; <http://www.northyorks.gov.uk/article/28237/Report-it-online>

01609 780780
[REDACTED]

www.northyorks.gov.uk

NEWBY AND SCALBY PARISH COUNCIL

Repairs to Highways and Footpaths

LOCATION	NATURE OF WORK REQUIRED

Councillor

Date



Our ref: KA

Your ref:

Contact: Kate Arscott
Ext: 2834
Direct Dial: 01609 532834

Barry Khan, Solicitor

Assistant Chief Executive (Legal and Democratic Services)
County Hall, Northallerton, North Yorkshire, DL7 8AD

Tel: 0845 872 7374

Fax: 01609 780447

E-mail: democratic.services@northyorks.gov.uk

Web: www.northyorks.gov.uk

7 April 2017

To: All clerks to Parish and Town Councils in the Yorkshire Coast & Moors County Area

Dear Parish/Town Council Clerk

Yorkshire Coast & Moors County Area Committee – Vacancies for Co-opted Members

Following the local elections on 4 May 2017, North Yorkshire County Council will be making new appointments to its Area Committees. There are likely to be seats on the Yorkshire Coast and Moors County Area Committee for co-opted representatives of Parish and Town Councils, although the precise number will not be known until after the elections in May.

I should be grateful if you would circulate the following information to all Members of your Parish or Town Council as soon as possible. Please could you also consider voting arrangements, as mentioned in the paragraph highlighted in bold on the second page of this letter.

Nominations are now invited from Parish and Town Councillors who are interested in serving as Co-opted Members on the Area Committee. The term of office of the new appointment will be until the first meeting of the Area Committee following the County Council elections in 2021, unless terminated sooner.

The remit of the Area Committee is to maintain an overview of the effectiveness of the public services provided to its local community by the County Council and other agencies and to advocate the interests of its community in relation to those services.

The Area Committee is currently scheduled to meet on the following dates at 10.30am:-

5 July 2017
27 September 2017
22 November 2017
21 March 2018

Co-opted Members:-

- ♦ are invited to attend every Area Committee meeting;
- ♦ receive a full set of papers prior to every meeting;
- ♦ sit at the meeting table alongside County Councillors and other Co-opted Members;
- ♦ may speak on items of business, subject to the Chairman's discretion; and
- ♦ have the opportunity to suggest items for discussion by the Area Committee at a future meeting.

Legislation does not allow the County Council to extend voting rights to Co-opted Members on its Area Committees.

Parish or Town Councillors who are Co-opted Members of the Area Committee are expected to feed in the views of other Parishes on the business on the Agenda, and provide any feedback requested on the work of the Area Committee. For that purpose, nominees must agree to their email address (if any) and telephone number being passed to the Clerks and Members of other Parishes.

Travel expenses will be paid for attending meetings via the County Council elected Members' Allowances Scheme.

If any Parish or Town Councillor is interested in putting their name forward for appointment, they are asked to complete and return the attached form. There is no limit on the number of nominations which can be made from one Parish or Town Council. Nominations can be accompanied by an election address not exceeding 200 words in length.

The closing date for receipt of nominations is **12 noon on Monday 5 June 2017.**

The County Council meeting on 19 July 2017 will decide how many seats there will be on Area Committees for Parish and Town Council co-opted members. If the number of nominations received exceeds the number of seats, a ballot will be held. Ballot papers, candidates' names and any accompanying election addresses will be circulated to each Parish and Town Council in the area.

Ballot papers will be posted to Parish and Town Councils on 20 July for return by 5pm on Wednesday 23 August 2017. If there is no ordinary meeting of your Council during the period 20 July to 23 August, you may wish to consider whether a Special Meeting should be held or whether your Chair could be authorised to make a decision concerning which candidate to vote for on behalf of your Parish or Town Council.

The Area Committee has, since 2001, benefited from the views expressed by the Parish Council representatives at its meetings and is very keen for this to continue.

If you have any queries in respect of the content of this letter, please do not hesitate to contact me.

Yours sincerely



Kate Arscott
Senior Democratic Services Officer
for Assistant Chief Executive (Legal and Democratic Services)

CC: All County Councillors in the Yorkshire Coast & Moors county area and to the existing Parish co-opted members on the Area Committee (without enclosures) (for information only)

Enclosure: Nomination form

NORTH YORKSHIRE COUNTY COUNCIL

YORKSHIRE COAST AND MOORS COUNTY AREA COMMITTEE

**VACANCY FOR CO-OPTED MEMBER REPRESENTING PARISH AND TOWN
COUNCILS**

FORM OF CANDIDATE'S CONSENT TO NOMINATION

I (name in full)

of (home address in full)

.....

tel

email address

of Parish/Town Council

hereby consent to my nomination as a candidate for election as a Co-opted Member of the Area Committee, to represent Parishes within the Yorkshire Coast and Moors County area. I am not employed in a politically restricted post in any local authority in the country (Local Government and Housing Act 1989, section 1). I agree to my email address and telephone number, as stated above, being provided to the Clerks and Members of other Parish/Town Councils in the District area if I am appointed to the Area Committee.

Signed Date

Election Address (not more than 200 words) (the election address may be attached as a separate sheet):-

.....

.....

.....

Note: Only candidates' names, the names of their Parish/Town Councils, and their election addresses will be circulated with ballot papers.

Completed forms must be forwarded to Kate Arscott, Legal and Democratic Services, North Yorkshire County Council, County Hall, Northallerton, DL7 8AD (fax 01609 780447) and received no later than 12 noon on Monday 5 June 2017



SCARBOROUGH BOROUGH COUNCIL

Public Space Protection Order - Dog Restrictions Consultation

Introduction

Scarborough Borough Council is seeking the views from the public on our proposal to implement a Public Space Protection Order to cover the full Borough. This order will restrict where and how dogs can be exercised and cover the offence of not removing dog waste.

Public Space Protection Order - What it is

The Anti-Social Behaviour, Crime and Policing Act 2014 came into force on the 20th October 2014, and changed the powers available to local authorities and the police to deal with anti-social behaviour (ASB) in our communities.

The Act introduces a new power, a Public Space Protection Order, which is granted by the Local Authority but which can be enforced by either the local authority or the Police, this new power replaces Dog Control Orders. The Public Space Protection Order can be used to address a number of different types of behaviour in one order and so can deal with anti-social behaviour in a clearer, more effective and streamlined way than previously.

The Public Space Protection Order is intended to protect a public space from persistent or continuing anti-social behaviour by individuals or groups which are having a detrimental effect on the quality of life in the designated area. Orders last for a period of up to three years, with provision for extensions for further three year periods.

If the provisions of a Public Space Protection Order are not adhered to then it is open to those authorised to enforce the order to consider whether to prosecute for a breach, or whether to issue a Fixed Penalty Notice (FPN). The Act allows for Local Authorities to set a local level for FPNs to a maximum of £100.

It is proposed to replace the current dog control byelaws with a PSPO which will cover the entire Borough for the purpose of dog fouling, alongside other restrictions such as dog exclusion zones, dogs on lead requirements, etc.

Part 2 - Fouling

Restrictions

This Part of the Order applies to all land within the Borough:

- a) open to the air (which includes land which is covered but open to the air on at least one side); and;
- b) to which the public are entitled or permitted to have access (with or without payment).

Excepted from this restriction is land that is placed at the disposal of the Forestry Commissioners.

For the purpose of this Part of the Order

- a) placing the faeces in a receptacle on the land which is provided for the purpose, or for the disposal of waste, shall be a sufficient removal from the land;
- b) being unaware of the defecation (whether by reason of not being in the vicinity or otherwise) or not having a device for or other suitable means of removing the faeces shall not be a reasonable excuse for failing to remove the faeces.

Offence

If a dog defecates at any time on land to which this Part of the Order applies and a person who is in charge of the dog at that time fails to remove the faeces from the land, that person shall be guilty of an offence unless

- a) they have a reasonable excuse for failing to do so; or
- b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to their failing to do so.

Fixed Penalty

The amount of the fixed penalty is £100 for this offence.

£100 is the maximum penalty amount for this offence, do you agree with this?

Strongly agree

Agree

Neither agree nor
disagree

Disagree

Strongly disagree

Don't know / no
opinion

☐☐☐☐☐☐

Do you have any comments regarding the fine amount fouling on all land within the Borough?

Part 3 - Seasonal Prohibition

Restrictions

This Part of the Order applies to the following:

A. Filey – the beach from a line drawn at 90° to the line of the coast from the southernmost point of the sea wall at Royal Parade to a line drawn at 90° to the sea wall from the northernmost side of the beach slipway which separates the Coble Landing from the Promenade.

B. Scarborough North Bay – The beach from a line drawn at 90° to the promenade from the top of the northern most beach slipway at the Sands (former Corner Café) to a line drawn at 90° to the northern most beach slipway at the end of the existing run of chalets [on the bulge of land previously occupied by the chair lift.

C. Scarborough South Bay – The beach from the West Pier to a line drawn at 90° to Foreshore Road from the top of the southernmost flight of steps leading to the beach at the roundabout adjacent to the underground car park.

D. Whitby – The west beach from the West Pier to a line drawn at 90° to the promenade from the beach steps immediately to the Western end of the beach chalets.

E. Sandsend – The beach from the steps below the public conveniences below Sandhills to the slipway at the southern end of Bank Bottom Car Park.

Offence

A person in charge of a dog shall be guilty of an offence if, at any time during the period 1 May to 30 September inclusive in any year, they take the dog onto, or permit the dog to enter or to remain on the areas above

- a) they have a reasonable excuse for doing so; or
- b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to their doing so.

Fixed Penalty

The amount of the fixed penalty is £75 for this offence.

[illegible]

Strongly agree Agree Neither agree nor disagree Disagree Strongly disagree Don't know / no opinion

Offence

a) they have a reasonable excuse for doing so; or
b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to their doing so.

The amount of the fixed penalty is £75 for this offence.

[illegible]

Do you agree or disagree that the following areas in Whitby should be subject to a year round prohibition?

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know / No opinion
Whitby (Larpool) Cemetery	☐	☐	☐	☐	☐	☐
White Leys Playing Fields	☐	☐	☐	☐	☐	☐
Pannett Park	☐	☐	☐	☐	☐	☐

Do you agree or disagree that the following areas in Filey should be subject to a year round prohibition?

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know / No opinion
The paddling pool and its enclosures on the Promenade at the foot of Crescent Hill	☐	☐	☐	☐	☐	☐
The Lawns Cemetery	☐	☐	☐	☐	☐	☐
Memorial Gardens	☐	☐	☐	☐	☐	☐

The maximum penalty could be £100, however we have decided the level of the fine should be set at £75, do you agree with this?

Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know / No opinion
☐	☐	☐	☐	☐	☐

Do you have any comments regarding the penalty amount or are there any other areas/street where you think a year round prohibition should apply?

Part 5 - Seasonal Dogs on Leads

Restrictions

This Part of the Order applies to the following:

Whitby-

- (a) Tate Hill Beach
- (b) West Cliff Sports/Recreation Area

Offence

A person in charge of a dog shall be guilty of an offence if, at any time during the period 1 May to 30 September inclusive in any year, on the areas above do not keep their dog on a lead, unless

- a) they have a reasonable excuse for failing to do so; or
- b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to their failing to do so.

Fixed Penalty

The amount of the fixed penalty is £75 for this offence.

Do you agree or disagree that the following areas should be subject to a seasonal dogs on leads prohibition?

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know / No opinion
Tate Hill Beach	☐	☐	☐	☐	☐	☐
West Cliff Sports/Recreation Area	☐	☐	☐	☐	☐	☐

The maximum penalty could be £100, however we have decided the level of the fine should be set at £75, do you agree with this?

Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know / no opinion
☐	☐	☐	☐	☐	☐

Do you have any comments regarding the fine amount or are there any other areas/streets where you believe a seasonal dogs on leads prohibition should apply?

Part 6 - Year round dogs on leads Scarborough area

Offence

A person in charge of a dog shall be guilty of an offence if, at any time, on the areas listed below, they do not keep the dog on a lead, unless

- a) they have a reasonable excuse for failing to do so; or
- b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to their failing to do so.

Fixed Penalty

The amount of the fixed penalty is £75 for this offence.

Do you agree or disagree that the following areas in Scarborough should be subject to a year round dogs on leads prohibition?

[illegible]

Do you agree or disagree that the following highways (including the carriageway and any adjoining footpaths and verges) in Scarborough should be subject to a year round dogs on leads prohibition?

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know / No opinion
(a) Aberdeen Walk (pedestrianised zone)	☐	☐	☐	☐	☐	☐
(b) Bar Street	☐	☐	☐	☐	☐	☐
(c) Huntriss Row	☐	☐	☐	☐	☐	☐
(d) Newborough	☐	☐	☐	☐	☐	☐
(e) Vernon Road (pedestrianised zone)	☐	☐	☐	☐	☐	☐
(f) Westborough	☐	☐	☐	☐	☐	☐

Do you have any comments or are there any other areas/streets/highways where you believe dogs should be kept on leads all year round?

Part 6 - Year round dogs on leads Continued Whitby area

Offence

A person in charge of a dog shall be guilty of an offence if, at any time, on the areas listed below, they do not keep the dog on a lead, unless

- they have a reasonable excuse for failing to do so; or
- the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to their failing to do so.

Fixed Penalty

The amount of the fixed penalty is £75 for this offence.

Do you agree or disagree that the following areas in Whitby should be subject to a year round dogs on leads prohibition?

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know / No opinion
(a) The Promenade at Whitby (including the whole of Battery Parade) between Whitby Pavilion (formerly the Spa) and the western end of the beach chalets.	☐	☐	☐	☐	☐	☐
(b) Crescent Gardens	☐	☐	☐	☐	☐	☐
(c) Ellerbeck Way Playground	☐	☐	☐	☐	☐	☐
(d) Formal Gardens (land between Khyber Pass and East Crescent)	☐	☐	☐	☐	☐	☐
(e) Helredale Recreation Ground	☐	☐	☐	☐	☐	☐
(f) Ingham Play Park, Sleights	☐	☐	☐	☐	☐	☐
(g) Kingfisher Drive Recreation Area	☐	☐	☐	☐	☐	☐
(h) Lowdale Lane Sportsfield, Sleights	☐	☐	☐	☐	☐	☐
(i) Marton Court Amenity Area	☐	☐	☐	☐	☐	☐
(j) South Seas Gardens (Little Park)	☐	☐	☐	☐	☐	☐

Do you agree or disagree that the following highways (including the carriageway and any adjoining footpaths and verges) in Whitby should be subject to a year round dogs on leads prohibition?

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know / No opinion
(a) Baxtergate	☐	☐	☐	☐	☐	☐
(b) The Bridge	☐	☐	☐	☐	☐	☐
(c) Chubb Hill	☐	☐	☐	☐	☐	☐
(d) Church Street	☐	☐	☐	☐	☐	☐
(e) Flowergate	☐	☐	☐	☐	☐	☐
(f) Haggergate	☐	☐	☐	☐	☐	☐

Do you have any comments or are there any other areas/streets/highways where you believe dogs should be kept on leads all year round?

Part 6 - Year round dogs on leads Continued Filey Area

Offence

A person in charge of a dog shall be guilty of an offence if, at any time, on the areas listed below, they do not keep the dog on a lead, unless

- a) they have a reasonable excuse for failing to do so; or
- b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to their failing to do so.

Fixed Penalty

The amount of the fixed penalty is £75 for this offence.

Do you agree or disagree that the following areas in Filey should be subject to a year round dogs on leads prohibition?

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know / No opinion
a) The Promenade from the southernmost point of Coble Landing to the sea wall at Royal Parade	☐	☐	☐	☐	☐	☐
(b) Crescent Gardens	☐	☐	☐	☐	☐	☐
(c) Evron Centre Gardens (formerly Filey Town Hall Gardens)	☐	☐	☐	☐	☐	☐
(d) Glen Gardens (including Mini-Golf Course)	☐	☐	☐	☐	☐	☐
(e) Northcliffe Gardens	☐	☐	☐	☐	☐	☐
(f) Southdene Bowling Green	☐	☐	☐	☐	☐	☐

Do you agree or disagree that the following highways (including the carriageway and any adjoining footpaths and verges) in Filey should be subject to a year round dogs on leads prohibition?

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know / No opinion
(a) Belle Vue Street	☐	☐	☐	☐	☐	☐
(b) Hope Street	☐	☐	☐	☐	☐	☐
(c) John Street	☐	☐	☐	☐	☐	☐
(d) Murray Street	☐	☐	☐	☐	☐	☐

Do you have any comments or are there any other areas/streets/highways where you believe dogs should be kept on leads all year round?

The maximum penalty could be £100 , however we have decided the level of the fine should be set at £75, do you agree with this?

Strongly agree

☐

Agree

☐

Neither agree nor disagree

☐

Disagree

☐

Strongly disagree

☐

Don't know / No opinion

☐

Do you have any comments regarding the fine amount for year round dog on a lead prohibition?

Part 7 - Dogs on leads by direction

Restrictions

This Part of the Order applies to all land which is:

- a) open to the air (which includes land which is covered but open to the air on at least one side); and
- b) to which the public are entitled or permitted to have access (with or without payment)

Excepted from the restriction is land that is placed at the disposal of the Forestry Commissioners.

In this Part of the Order an 'authorised officer of the Council' means a person who is authorised in writing by the Council for the purpose of giving directions under this Part of the Order.

An authorised officer of the Council may only give a direction under this Part of the Order to put and keep a dog on a lead if such restraint is reasonably necessary to prevent a nuisance or behaviour by the dog likely to cause

- a) annoyance or disturbance to any other person; or
 - b) the worrying or disturbance of any animal or bird;
- on any land to which this Part of the Order applies.

Offence

A person in charge of a dog shall be guilty of an offence if, at any time, on any land as stated above, they do not comply with a direction given to them by an authorised officer of the Council to put and keep the dog on a lead of not more than 2 metres in length, unless

- a) they have a reasonable excuse for failing to do so; or
- b) the owner, occupier, or other person or authority having control of the land has consented (generally or specifically) to their failing to do so.

Fixed Penalty

The amount of the fixed penalty is £75 for this offence.

The maximum penalty could be £100, however we have decided the level of the fine should be set at £75, do you agree with this?

Strongly agree

☐

Agree

☐

Neither agree nor disagree

☐

Disagree

☐

Strongly disagree

☐

Don't know / No opinion

☐

Do you have any comments regarding the fine amount for dogs on lead by direction?

Any other comments:

Do you have any additional comments you would like to add that are not covered by this consultation?

About You...

You are not obliged to answer all or any of the following questions however, by answering them you will help us to ensure we are providing a fair and equitable service. We will treat all of the information confidentially and use it for statistical monitoring only.

Who are you?

☐ Local Resident

☐ Local Business

☐ Tourist/Visitor

☐ Charity

☐ Dog related
organisation/charity

☐ Other

If other, please specify

Are you male or female?

☐ Male

☐ Female

Which age group do you belong to?

☐ Under 18

☐ 25 - 29

☐ 40 - 49

☐ 60 - 64

☐ 18 - 24

☐ 30 - 39

☐ 50 - 59

☐ 65+

Do you consider you have a disability or limiting long-term illness?

☐ Yes

☐ No

Your Postcode (e.g. YO11 2HG)

Thank you for completing this survey.



INTERNAL AUDIT REPORT**2016/17 FINANCIAL YEAR****January to March CASH BOOK & BANK STATEMENT FOR SCHEDULES 10-12****AND January to March ACCOUNTS, SCHEDULES 10-12****AUDIT CARRIED OUT ON 21st April 2017****1 PETTY CASH (Schedule 2 physical count as on day of audit)**

- ☒ Petty Cash was accurately recorded.
- ☐ Petty Cash was inaccurate. See section 7 overleaf.

2 CASH BOOK & BANK STATEMENTS

- ☒ I am satisfied that the records are complete and accurate.
- ☐ I am not satisfied that the records are complete and accurate. See section 7 overleaf.
- ☒ The records are balanced and reconciled.
- ☐ The records are not balanced and reconciled. See section 6 overleaf.

3 INCOME RECORD ON P.C.

- ☒ The record is accurate and reconciled.
- ☐ The record is not accurate and reconciled. See section 7 overleaf.

4 EXPENDITURE ON P.C.

- ☒ The record is accurate and reconciled.
- ☐ The record is not accurate and reconciled. See section 7 overleaf.

5 VAT RECORD ON PC AND I & E FILE

- ☒ The record is accurate and refund claims have been made on a timely basis.
- ☐ The record is not accurate and/or refund claims have not been made on a timely basis. See section 7 overleaf.

6 PAYE RECORDS

- ☐ The Inland Revenue P11 deductions working sheet has been completed correctly and the figures accord with the schedule of payments and the payslip booklet.
- ☐ The Inland Revenue P11 deductions working sheet has not been completed correctly and the figures do not accord with the schedule of payments and the payslip booklet. See Comments Section 7.

7 COMMENTS/EXPLANATIONS:

Signed _____
Internal Auditor

Date: _____

8

-

P.A. Com

Date: 21st April 2017

Annual internal audit report 2016/17 to

Enter name of
smaller authority here:

NEWBY & SCALBY PARISH COUNCIL

This smaller authority's internal audit, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ended 31 March 2017.

Internal audit has been carried out in accordance with this smaller authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this smaller authority.

Internal control objective	Agreed? Please choose only one of the following		
	Yes	No*	Not covered**
A. Appropriate accounting records have been kept properly throughout the year.	✓		
B. This smaller authority met its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This smaller authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for	✓		
G. Salaries to employees and allowances to members were paid in accordance with this smaller authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic and year-end bank account reconciliations were properly carried out.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		

K. (For local councils only)

Trust funds (including charitable) – The council met its responsibilities as a trustee.

Yes

No

Not applicable

✓

For any other risk areas identified by this smaller authority adequate controls existed (list any other risk areas below or on separate sheets if needed)

Name of person who carried out the internal audit

RONALD CAREY

Signature of person who carried out the internal audit

R.A. Carey

Date

21/04/2017

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned, or, if coverage is not required, internal audit must explain why not (add separate sheets if needed)

Section 1 – Annual governance statement 2016/17

We acknowledge as the members of:

Enter name of
smaller authority here:

NEWBY & SCALBY PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2017, that:

	Agreed		'Yes' means that this smaller authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of this smaller authority to conduct its business or on its finances.	✓		has only done what it has the legal power to do and has complied with proper practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered the financial and other risks it faces and has dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this smaller authority and, where appropriate have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.
	✓		

This annual governance statement is approved by this smaller authority on:

17/03/2018

Signed by Chair at meeting where approval is given:

SIGNATURE

and recorded as minute reference:

17/03/2018

Clerk:

SIGNATURE

*Note: Please provide explanations to the external auditor on a separate sheet for each 'No' response. Describe how this smaller authority will address the weaknesses identified.

Section 2 – Accounting statements 2016/17 for

Enter name of
smaller authority here:

NEWBY & SCALBY PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2016 £	31 March 2017 £	
1. Balances brought forward	101,698	101,698	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	37,912	38,350	Total amount of precept (or for IDBs, rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	11,547	10,070	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	20,820	23,615	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the smaller authority's borrowings (if any).
6. (-) All other payments	30,627	21,650	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	101,698	110,853	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8. Total value of cash and short term investments	101,698	110,853	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	48,554	48,750	This cell shows the value of all the property the authority owns. It is made up of its fixed assets and long-term investments.
10. Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.
	✓		

I certify that for the year ended 31 March 2017 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer:

J. Marley

Date

5th April 2017

I confirm that these accounting statements were approved by this smaller authority on:

and recorded as minute reference:

Signed by Chair at meeting where approval is given: